



Our Lady of the Assumption Catholic School

“Living as Missionary Disciples”

2222 Shopiere Road
Beloit, WI 53511
608.365.4014
olabeloit.com



OLA School Reopening Plan

School Year: 2020-2021

COVID Plan Introduction:

OLA's intent is to provide a quality, 5 day a week, in-person learning experience in accordance with CDC, Rock Co. Health Department, WI Department of Health Services and Diocese Guidelines.

Please realize that this is a fluid and ever-changing plan. By working together as partners, we can all make your child's school experience a positive one.

While there is no 100% guarantee that sickness cannot enter our school, our staff is committed to this plan to offer the least-restrictive and safest educational experience for each of our students.

Thanks to the OLA teachers, staff, faculty, administration, parent COVID Committee, parent and staff surveys and Beloit Health System staff who have worked to make this plan available.

OLA parish, school and Day Care reserves the right to amend this policy/procedure document at any time.

COVID Plan Themes:

Based on all of the guidelines, all policy and protocol follow the following three main topics:

1. DISTANCE
 - Spacing students in classrooms, cafeterias, hallways, etc.
 - Spacing teachers, staff, visitors, volunteers
2. CLEANING & SANITIZING
 - PERSONS: Handwashing breaks, hand sanitizer before entering classroom etc.
 - Students will be washing/sanitizing frequently and throughout the day
 - OBJECTS: Doors & handles, desks, counters, etc.
 - All cleaners/sanitizers, etc. have been checked to be safe for students & schools
 - School has created a cleaning policy/procedure for cleaning the school
3. BARRIERS
 - Masks
 - Plexiglass

Governor/Rock County Shut Down Information:

WI State law and statute allows the Government and/or County Health Departments the authority to regulate businesses and schools based on public health. With this in mind, OLA plans to follow the guidelines set forth by the state and Rock County Health Department. In the event of Rock County or the mandates to close schools, OLA will follow suit.



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PLEASE KEEP YOUR CHILD HOME IF S/HE IS SICK. We cannot stress this enough.

Students who are sick from school should be symptom free for at least **48 HOURS WITH OUT MEDICATION** to return back to school (according to Rock County):

PLEASE DO NOT SEND YOUR CHILD TO SCHOOL IF:

- They are sick or have any of the symptoms listed below
- Your child has tested positive for COVID-19 and is under the direction of public health and/or your healthcare provider to isolate.
- Your child has been exposed to anyone who has tested positive for or is suspected to have COVID-19.
- Your child has been directed by your healthcare provider and/ or public health to quarantine due to a COVID-19 exposure.
- You are waiting for test results of a COVID-19 test.

If your child must return home because of elevated temperature or illness, the expectation is that you (or your designee) will arrive at school as soon as possible (within 30 minutes maximum). Parents should ring the school doorbell; your child will be brought to you to return home.

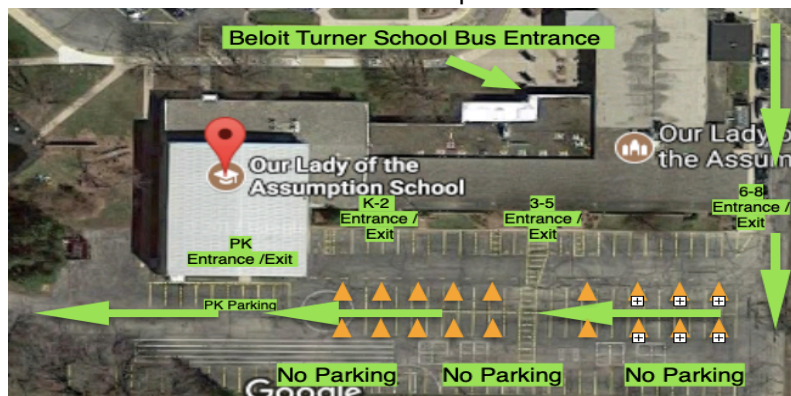
COVID Symptoms

- Students and Staff will not be allowed to stay at school if they report any of the following symptoms, they should be symptom free from these for at least **48 HOURS WITH OUT MEDICATION** to return back to school (according to Rock County):
 - Fever or chills
 - Cough
 - Shortness of breath/difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea

Drop-off Procedure BEGINS at 7:45 AM

- Parents stay in cars for both Arrival & Dismissal
 - Grades 6-8 Enter & Exit near Wirkus Drive doors
 - Grades 3-5 Enter & Exit middle doors
 - Grades K-2 Enter & Exit near Kindergarten classroom doors
 - Grade PK Enter in south gym doors

See map:



- All students proceed into classrooms upon arrival
- Volunteers/Staff to hold doors & keep students safe outside.



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Temperature Checks

- For the safety of our students and staff students will have temperatures taken **BEFORE** they exit vehicles.
 - A student with a temperature of 100 or greater must return home.
 - Students must be fever-free for 48 hours without the use of medicine before they can return to school.
- Bus students will have temperatures taken after they get off the bus.
- Morning Safety Patrol students will have temperatures taken at the office.
 - Students will sanitize their hands before & after cones are put out/picked up
- Siblings with normal temperatures and free of other symptoms may attend school.

Start of the Day

After temperature checks, students will enter the building upon arrival and proceed directly to their classrooms. Staff members will be stationed at the doors and halls to ensure social distancing and guidelines are being followed.

School Supplies

Each item must be clearly marked with the student's name. School supplies must be in a labeled plastic container for organization and so students use only their own supplies.

Masks

Students and staff will wear masks at all times while in the school building. Cloth masks should be laundered daily. Disposable masks should be worn for one school day only, then discarded. Students should start practicing wearing masks now. Students should bring an extra mask to have in their lockers in case they forget upon arrival.

Badger-Shield PLUS shields are now an approved facial covering.

(Please know that Badger-Shields ARE NOT the correct approved facial covering, only the “**PLUS**” models that contain the cloth under the chin are approved.)

Cohort Concept

Cohort groups will be: K-2, 3-5 and 6-8.

For recesses and lunch, cohorts will be together.

Cohorts allow a balance between appropriate social distancing (for safety) and interaction (that is necessary for children to thrive).

Students will stay in their individual grade-level classrooms for all academic subjects including Music, Technology, Library, Spanish. Students will move as a grade-level classes to Physical Education. Students will not need to be in masks for PE but we will have activities for students to socially distance. Middle school students will stay in their classes and middle school teachers will rotate. Middle School students will need to be in masks while walking to the gym & changing into/out of PE uniforms but allowed to take masks off during PE.

Specials Schedule and Location

- **Physical Education** in the gym and outside. Students will not be playing “contact” activities nor activities that would keep them in close proximity.
- **Music** Mrs. Doyle will be going into the classes to teach music. Students will not be singing, instead they will be playing instruments, incorporating movement, theater themes, music history, etc.
- **Spanish:** taught in the classroom as usual



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- **Technology** taught in the classroom as usual
- **Library** time will be in the classroom for K-5 and books will be brought to them on carts for check out. For grade 6-8, a list will be provided to Mrs. Rafferty and those books will be brought to students to check out. Upon books returning to the library, they will be sanitized and left on a cart for 3 days before another student may check them out.

Drinking Fountains

The drinking fountains will be shut off and not available for use. An additional bottle filler has been purchased in replace of the drinking fountains. (One bottle filler is on back order, so until it comes in, students will need to fill up water bottles near the gym.) Students should bring a marked water bottle so they can stay hydrated during the day. Water bottles need to go home daily for cleaning.

Lunch

Students will eat in cohorts (K-2, 3-5, 6-8) in Assumption Hall. Each 6 ft. table will have two chairs and no more than two students to a table. Grades will be grouped in cohorts in Assumption Hall. Hot Lunch will be put on trays.

No salad bar will be offered. No microwave will be available.

If students do not drink milk, water bottles/juice boxes may be used. Students can bring cold lunch. Dismissal will be by grade to ensure social distancing. Dismissal to lunch/recess will be staggered.

Students will sanitize hands before going to lunch and upon returning to class after recess.

Recesses

Lunch-Recess will be shared in cohorts (K-2, 3-5, 6-8). OLAs outside area is large enough for students to socially distance, but students also need fresh air and to be kids. Students will be able to use specific areas of the playground on a rotating schedule. Teachers will have sanitizer for students after recess and classes will wash their hands upon returning from recess.

Beyond lunch recess, there will be additional recess for all students during the school day. Lunch recess will be in the same cohort groups.

Masks will not be needed during recesses. Mask WILL be needed on the way to recess when students are in the hallways.

Mass

Socially distance mass will be offered to ALL STUDENTS. Madison diocese mass guidelines will be in effect. There will be no congregational singing during Mass, all attendants must be in masks and communion will be distributed per Diocesan guidelines.

- Grades 1-4 will attend mass on Wednesday's
- Grades 5-8 will attend mass on Thursday's
 - To keep social distancing & classes separate, no prayer buddies will be incorporated.
 - PK and Kindergarten students will not attend mass until later in the year because there will not be older grade prayer buddies to help them

Transportation

Beloit Turner will continue to provide bus service to those who qualify. Those students riding the bus will be assigned seats and students need to be in masks. Beloit public will continue to provide the bus reimbursement to those that qualify at the end of the school year.



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School Dismissal at 3:00 PM

- Parents will stay in their cars
 - Mrs. Sheridan will bring PK students to their cars near the south gym exit at 2:50pm
 - No parking will be allowed in the back parking stalls
- Teachers will line students up using parking stall lines closest to the school
 - Students will come out the doors by staggered grades and line up on parking stall lines closest to school and wait for their cars
 - 3rd grade and up may walk to their cars
- Teachers will assist students locating vehicles as needed.
 - No after school safety patrol assisting dismissal

Digital Devices(will be provided by OLA School for all students K-8th grade)

96 new Chromebooks were ordered in July to update our current fleet and have new ones for the increase in enrollment, but due to backorders, they won't be available until mid-September. We will use the current fleet of Chromebooks until we receive the new arrivals.

Chromebooks will be kept in the classrooms every day unless we are forced to shut down and provide e-learning.

Visitors

Visitors to the school building will be greatly limited in accordance with Diocesan guidelines.

Field Trips

There will be no field trips to start the school year and until further notice.

Birthdays

We love to celebrate your child's birthday at school! If you choose (not required) to send a birthday treat in unfortunately, it **cannot** be homemade at this time. Treats must be pre-packaged and individually wrapped so teachers can safely distribute them to students.

Other School Events

At this point, it is impossible to determine what opportunities, extra curriculums and athletic events will be available to our students and school throughout this school year. Please know that our Number One goal is to keep students and staff healthy and safe.

Extended Care:

OLA will continue to provide Extended Care for families that need this service. Students will be socially distanced and in their respective level cohorts. Mrs. Lounsbury will be creating individual packages of colors, crayons, markers, etc. for students. Board games, activities, cards will be cleaned after use and used on a rotational basis to ensure proper sanitization.

Main School Office Table:

Students and families who need items dropped off to the main office will be asked to place items on a table outside Mrs. Boylan's office. Students will be called down to pick up their items to eliminate multiple people touching the items.



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Travel Policy:

- We strongly encourage families **NOT** to travel during this time unless absolutely necessary or for essential business
- Based on recommendations from Beloit Health System
 - Families need to follow CDC Guidelines at all times
 - If traveling to non-Hot Spot:
 - Upon return, 2 days of quarantine to observe if symptoms come up
 - If symptoms occur, 5 days of quarantine and recommend testing
 - If positive, out for 14 total days
 - If negative, student(s) may come back
 - If traveling to Hot Spot:
 - Upon return, 5 days of quarantine to observe if symptoms come up
 - If symptoms, recommend testing
 - If positive, student quarantined for 14 total days
 - If negative, student(s) may come back
 - Hot spots are continually changing so please observe the CDC's Data Tracker website:
 - <https://www.cdc.gov/covid-data-tracker/#cases>

What happens when ...

- Students or staff who test positive for COVID-19 will be denied readmittance until cleared to return by a medical professional.
- Students or staff who are identified as having been in “close contact” with a person who tested positive for COVID-19 will be directed to quarantine for 14 days.
 - Close contact is defined as a person who has been within 6 feet of the infected person for a cumulative total of more than 15 minutes over a 24-hour period.
- Contact tracing will be conducted based on Rock County guidance if/when there is a confirmed case of COVID-19 within our school. The following areas will be reviewed to determine those who may have had contact:
 - Classroom/Cohort
 - Bus
 - Lunch/Recess
- Communication of confirmed COVID-19 cases will be provided using one of two messages:
 - No Contact: Communicate with families, students and staff that a person in the school has tested positive for COVID-19, but contact tracing suggests that there is **no reason to believe** that the student/staff had direct contact with the infected person. Rock Co. Health Dept to provide suggestions to monitor health.
 - Possible Contact: Communicate with families, students, and staff that a person in the school has tested positive for COVID-19, and contact tracing suggests that **there is a possibility** that the student/staff had direct contact with the infected person. Rock Co. Health Dept to provide recommendations to monitor health & inform of required quarantine.

What happens when a student tests positive and the entire class is quarantined?

- Everyone in the affected class moves into our distance learning plan.
 - Chromebooks will be sent home
- Teacher must teach from home during the 14-day quarantine.
- If work needs to get to families, we will accommodate as needed



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What happens when siblings are quarantined?

- Devices will be sent home.
- Weekly assignments will be sent home (digitally or paper-and-pencil), which may include instructional links to videos, etc.
- Teachers will be available via e-mail for students.
- During prep time, the teacher will contact families to check in and answer any questions. Teachers will let parents know when these check-ins will occur.
- Work can be picked up and dropped off by parents.
- Teachers will provide feedback.
- We are still exploring whether we will have the capability to video record the actual lesson and upload it later for students to view.

What happens when teachers are quarantined (and the rest of the class is not)?

- If the quarantined teacher is well enough and able to, s/he could choose to send videos to help the sub.
- Lesson plans will continue to be provided by the teacher.
- A substitute teacher will be hired to carry out the lesson plans and teach the class in person.

What happens if we have another County/State shut down and move to e-learning?

- Beginning with the first day of school, teachers will be preparing to seamlessly transition to e-learning at a moment's notice.
 - 3-8th grade will be using Google Classrooms
 - K-2nd grade teachers will be using See-Saw
- In the event of another shut down, teachers will “flip” their classrooms
 - A flipped classroom is when teachers create instruction videos & send them to students
 - The videos will serve as the primary teaching/instructional material
 - Students complete work after watching the instructional videos on their own time, and turn in the work via Google Classrooms/See-Saw
- Teachers will host one or two grade level live video conferences a week using Zoom/Google Hangouts for face-to-face interaction with students
 - During these Zoom/Google Hangouts teachers will answer questions, reteach materials and connect with students as needed
- Due to the intense nature of last year's COVID e-learning, many teachers were working from 7am to 7pm (or later.) Burn out is a real concern. Therefore:
 - This year, teachers will be available until 4pm
 - After 4pm, we ask to be respectful of teachers' time.

Sources & Documents:

| | |
|---------------------------|---|
| CDC COVID-19 Information: | https://www.cdc.gov/coronavirus/2019-ncov/index.html |
| Hot Spots: | https://www.cdc.gov/covid-data-tracker/#cases |
| DPI Education Forward: | https://dpi.wi.gov/news/releases/2020/dpi-education-forward |
| Madison Diocese Updates: | https://madisondiocese.org/updates |
| WI DHS: | https://www.dhs.wisconsin.gov/covid-19/index.htm |
| Rock Co. Health Dept: | https://www.co.rock.wi.us/publichealth-familycommunity/publichealth-communicabledisease/coronavirus-disease-2019 |